



Meaford Public Library
Technological and Recreational Equipment Lending
Policy-25
April 2025

The Meaford Public Library (library) provides technology and equipment for the use of library members. Technology and equipment are purchased through public and other funds in accordance with the library's mandate. A high standard of maintenance is in place to prolong the life of this technology and equipment and minimize replacement.

The Library will allow use of this technology and equipment under the following rules:

1. Equipment borrowers must be members of the Meaford Public Library and have a membership in good standing, with no current fines, overdue, or history of repeated lost/damaged items. Members must be 18 years of age and older to check out technology and/or equipment.
2. The library may designate certain materials as non-circulating to categories of borrowers such as reciprocal borrowers or non-residents of the Municipality of Meaford.
3. Up to two different types of equipment items can be borrowed on a card at any one time.
4. Loans of technological and recreational items cannot be renewed.
5. Borrowers assume complete financial responsibility for borrowed technological and recreational equipment and will reimburse Meaford Public Library for the repair or replacement cost of lost, stolen, or damaged technological and recreational items.
6. All borrowers must sign a Technological or Recreational Equipment Lending Agreement prior to receiving the technology or equipment. This agreement will be kept on file until the equipment is returned in good condition.
7. Borrowers must return all the accessories that accompany the technology and equipment. The technology and equipment must be checked in by library staff at the circulation desk and not placed in the drop box. Equipment will remain signed out in the borrower's name until it has been checked in to ensure that all parts have been returned with the container and no damage has occurred.
8. Borrowers must use the devices responsibly. Any data on devices will be wiped clean

on return. It is the responsibility of the borrower to save content produced using the library's technology and equipment before returning the technology and equipment.

9. The Library does not assume responsibility for lost or corrupted files for any reason, including hardware failure.
10. The Library does not assume responsibility for personal injury or death resulting from use of our technology or equipment.
11. Use of a Meaford Public Library device or computer equipment for illegal purposes is expressly forbidden, in accordance with applicable legal statutes.
12. Reconfiguring, modification, or disassembly of all devices is strictly prohibited.
13. Holds can be made on technology and equipment items. When the item is ready for pick up, patrons will be notified of the hold and it will be held for pickup for 3 business days, after which time the hold will expire and the item will become available to other borrowers. In the case of WiFi hotspots, we do not allow holds to be placed if a hotspot is already checked out to someone else at that residence.
14. After 14 days overdue, the technological/recreational equipment will be considered lost, and the full cost of the device or equipment will be charged to the patron. Collection fees may also be applied. See Schedule A.

Schedule A: Lending Charges, Loan Periods and Replacement Charges

Material Type	Loan Period	Replacement Charge
Birdwatching Kits - Adult	7 days	\$250.00
Birdwatching Kits - Junior	7 days	\$80.00
Blu-Ray DVD Player	7 days	\$200.00
Carrying Cases for Equipment	N/A	\$30.00
Charger Cords/Adapters	7 days	\$25.00
Chromebooks	7 days	\$550.00
Fishing Rods	3 days	\$20.00
Kobo eReaders	21 days	\$250.00
Pedometers	21 days	\$35.00
Pickleball Kits	7 days	\$200.00

Power Monitor	21 days	\$50.00
Projector	3 days	\$500.00
Snowshoes	7 days	\$90.00
Switch Nintendo Game Console	7 days	\$500.00
Switch Individual Games	7 days7	\$100.00
Ukuleles	21 days	\$50.00
Wi-Fi Hotspots	7 days	\$200.00

Schedule A will be updated as necessary

Related Documents:

Meaford Public Library, **Policy 3 Membership and Circulation Policy**

Meaford Public Library, **Policy 1-A Privacy, Access to Information and Electronic Messages (CASL)**

Meaford Public Library, **Technological and Recreational Equipment Lending Agreement**

Meaford Public Library, **Birdwatching Kits Borrower Agreement**

Meaford Public Library, **Fishing Equipment Borrower Agreement**

Meaford Public Library, **Pickleball Kit Borrower Agreement**

Meaford Public Library, **Snowshoe Borrower Agreement**

Approved: May 2002

Revised: September 2008

Revised: August 2013

Revised: April 2018

Revised: November 2020

Revised: June 2021

Revised: April 2025